

DRAFT MINUTES/APPROVED

To: Parks & Recreation Commission Members
From: Eileen Pettit, Assistant Director of Recreation
Re: Parks & Recreation Commission Meeting March 21, 2016

Meeting was called to order by Chair, Mary Lou Stamp at 5:32pm.

I. Attendance:

Commissioners Present: Al Centone, Frank Montagna, Chris Pagan,
Susan Puzycki, Mary Lou Stamp

Staff Present: Eileen Pettit, Assistant Director of Recreation
Lynn Sadosky, Director of Public Works
Jennifer Klein, Secretary

II. Acceptance of Minutes:

Frank Montagna made a motion to accept the Minutes of January 19, 2016, seconded by Susan Puzycki. All were in favor and the Minutes were accepted unanimously.

III. Correspondence:

Ms. Pettit received a request from Officer Val Queiroga, North Haven Police Union President, to have a vendor booth at the Music Under the Stars concert series. The Union is creating a 2017 "North Haven Police Union Rescue K-911" calendar to raise funds to save rescue animals. As a vendor, they would be selling t-shirts, pre-order for calendars and tickets for the calendar unveiling. The North Haven Police Union is a sponsor of the Music Under the Stars concert series. Al Centone made a motion to accept the request, seconded by Chris Pagan. All were in favor. Ms. Pettit will contact Officer Queiroga to advise him that the request was approved.

IV. Director's Report

Eileen Pettit, Assistant Director of Recreation

Registration for Spring recreation and pool programs continues. Programs will begin in April.

The Annual Easter Extravaganza took place this past Saturday March 19, 2016 at the Recreation Center from 10:30-12:00 p.m. The indoor event included pictures with the Easter Bunny, face painting, top hat and bonnet contest, entertainment and refreshments. The North Haven Corinthian Lodge #63 again setup the CT Child Identification Program (CTCHIP). At the conclusion of the event, each child received a bag of chocolate eggs.

The Summer brochure went to the printer last week. The brochures will be distributed to all the elementary schools in the next few weeks. Registration for summer begins on May 2, 2016.

Adult softball – League play will be on Mondays and Wednesdays for Men. Monday there will be a 7 team league and Wednesday there will be a 12 team league. Tuesdays and Thursdays will be used for makeup games if needed. Opening day is April 11th.

Summer concerts – There will be 12 concerts in the Music Under the Stars series. The concerts are on Tuesdays beginning June 14th and ending on August 30th.

The 23rd Annual Fishing Derby is scheduled for Saturday, April 30, 2016 at Sinoway Pond on Upper State Street. Ms. Pettit stated she was hoping that over 200 children would register for this event again this year, however, Max Sinoway has scheduled opening day for the same day. Ms. Pettit contacted Max Sinoway to see if the date could be changed, but was told the date could not be changed.

Lynn K. Sadosky, Director of Public Works

Public Works Field Operations commenced with the scheduling for North Haven Youth Lacrosse on the Aces, Vanacore, Recreation and Middle School fields. Fields are needed from April 1, 2016 through June 15, 2016. The special arrangement between the North Haven Fairgrounds and the North Haven Lacrosse Team to utilize a field for practice adjacent to 189 Pool Road continues this year.

Public Works Field Operations commenced scheduling for North Haven Boys and Girls Junior Varsity Lacrosse (BOE) at the Aces – Mill Rd Field from March 21, through June 1, 2016.

Public Works Field Operations commenced with the scheduling for North Haven Soccer Club on Memorial, Rock Road and Ridge Road fields. Fields are needed from March 28, 2016 through the summer months (July and August included for Summer Soccer Camps).

Public Works Field Operations commenced with the scheduling of the Recreational Special Olympics for the Vanacore Field Track from April 3, 2016 through June 5, 2016 (Sunday's only).

Public Works Field Operations commenced with the scheduling and field preparations for the Recreation Special Olympics for Green Acres softball field (Wednesday's only) from June 22, through September 7, 2016.

Public Works Field Operations commenced with the scheduling for Adult Recreation Softball at the Gateway Complex and Grover Wyman fields. Fields are needed from April 11, 2016 through August 25, 2016.

Public Works Field Operations commenced with the scheduling for North Haven Girl's Softball Sundown League for Gateway Fields 2 – 7. Fields are needed from April 23, 2016 through July 31, 2016.

Public Works Field Operations commenced with the scheduling for Max Sinoway Baseball at Montowese, Gateway, Green Acres, Clintonville School, Brook and Bailey Road fields. Various fields (not all) are needed between March 14, 2016 (weather permitting) through July 30, 2016.

Max Sinoway is hosting its annual Opening Day Festivities at Montowese Fields on April 30, 2016. A 'rain date' of May 1st has also been requested.

Public Works Field Operations commenced with the scheduling for American Legion – Junior and Senior Leagues at the North Haven Sports Complex (DeMayo Field) and Bailey Road field. Fields are needed from March 31, 2016 through July 29, 2016.

Public Works Field Operations commenced with the scheduling for the North Haven Track (Runners) (BOE) for Vanacore Field Track from March 19, through June 11, 2016.

Public Works Field Operations commenced with the scheduling of North Haven Freshman / Middle Baseball / Junior Varsity Lacrosse (BOE) at Bailey Road field from March 19, through June 1, 2016.

Public Works Field Operations commenced scheduling for the North Haven Softball – (Varsity & Junior varsity), Baseball (Varsity & Junior Varsity) and Junior Varsity Lacrosse (BOE) for Brook Field and the Sports Complex (including DeMayo Field) from March 19 through June 11, 2016.

Public Works Field Operations commenced scheduling for North Haven Boys and Girls Tennis (BOE) at the North Haven Sports Complex from March 19, through June 11, 2016.

Public Works Field Operations will support efforts for the Annual Easter Extravaganza scheduled for Saturday, March 19, 2016 in the Recreation Center.

Public Works will support the efforts of the Annual Earth Day Celebration as sponsored by the North Haven Conservation Commission on Saturday, April 9, 2016 in the North Haven High School.

The Annual Fishing Derby has been scheduled for Saturday, April 30, 2016 at Chapman Sinoway Pond on Upper State Street.

Public Works along with BOE will support a Multi-town Electronics Waste Recycling Event at the High School parking lot on Saturday, April 30, 2016 from 9 A.M. to 1 P.M.

The Annual May Market has been scheduled for the North Haven Garden Club on the Town Green for Saturday, May 7, 2016.

The Annual Memorial Day Parade has been scheduled for Saturday, May 28, 2016, along the Town Center and Town Green.

Animal Haven has requested the use of the Town Green for Saturday, May 21, 2016, for their Annual Tag Sale. A proposed Rain date of Sunday, May 22, 2016 has also been identified in their request.

The 2106 Annual Summer Concert Series (12 concerts this year) is scheduled to start Tuesday, June 14, 2016 and continue each Tuesday evening through August 30, 2016.

USAELITE Softball has confirmed their sixth college recruiting softball event for July 15th – 17th, 2016. However, unlike the prior events (2011 to present), this event will be hosted on Bailey Road, DeMayo and Valley Brook Fields only. The event is once again expected to draw recruits, their families, coaches and members of the public to North Haven. USA Elite has received approval on the limited fields from the Commission and Town of their request again for July 2016.

Small Town Economic Assistance Program (STEAP) Grant Applications – Public Works has submitted grant applications to the State's Office of Policy and Management (OPM) on January 12, 2016.

Applications related to Parks and Recreation include: Green Acres Elementary School Playscapes (all) (\$292,000); Refurbishment of Montowese Park Playscape, Bleachers, Fencing, Bathrooms, (\$381,646); and Bailey Road Baseball Field and Vanacore Practice Football Field (\$135,000).

Community Bulletin Board and Upcoming Events

- March 28th – April 3rd - Earth Day Celebration Event – Conservation Commission – April 9th, 2016 at North Haven High School
- April 18th – April 24th – Animal Haven Tag Sale – to be held on Town Green on May 21st
- May 2nd - May 8th – North Haven Garden Club – Annual May Market – to be held on Town Green on May 7th
- May 16th - May 22nd – North Haven Congregational Church – Annual Pierpont Concert
- August 22nd - September 4th – Annual North Haven Fair at the Fairgrounds – the Fair will be held from September 8th through 11th
- November 14th – November 20th – Senior Center Holiday Bazaar - the Event will be held on November 18 & 19, 2016

V. Old Business

None.

VI. New Business

Chairman Stamp addressed the calendar conflict with the Fishing Derby and Max Sinoway's opening day. Ms. Sadosky stated that she advised Max Sinoway that the Fishing Derby was scheduled for April 30th and they still scheduled the same day. Chairman Stamp and Ms. Sadosky will draft a letter to Max Sinoway advising them that they need to request Montowese Field for opening day and make sure that there are no conflicts so that this does not happen again.

VII. Public Participation:

None.

VIII. Adjournment:

Chairman Stamp asked for a Motion to Adjourn. Motion made by Al Centone, seconded by Susan Puzycki. All were in favor and the meeting was adjourned at 5:52pm.

The next meeting will take place on Monday, May 16, 2016 at 5:30pm.